

VALLEY SOIL AND WATER CONSERVATION DISTRICT
209 N IDAHO STREET CASCADE, ID
JANUARY MINUTES
THURSDAY JANUARY 2, 2020 9:00 A.M.

Members Present: Art Troutner, Paul Kleint, John Lillehaug, Ralph Thier

Members Absent and Excused: Justin Florence

Others Present: Lenard Long, Friends of Lake Cascade; Alisson Hatzenbuhler, Donnelly Chamber Summit Planning Committee representative; Durena Farr District Manager

Meeting was called to order by Art Troutner at 9:08 a.m.

Action Item: Paul moved to approve and sign December 5, 2019 minutes as presented. Ralph seconded and the motion carried. Draft minutes were emailed to Board.

NEW BUSINESS:

1. Lenard Long provided an update on Friends of Lake Cascade activities. (15 minute update allocated)
2. DEQ NFPR Final report review was emailed to supervisors, report was not reviewed at meeting.
3. **Action Item:** Ralph moved to amend previously adopted November 7, 2019 minutes under Unfinished Business, Action Item 2, to include second sentence of "Paul seconded, and motion carried." Paul seconded, and motion carried.
4. It was decided that John Lillehaug represent the Supervisors at the Legislative Social January 13th 4:30 – 6 pm, with Paul Kleint as back-up. Durena has reserved a table to represent VSWCD at the District Display Day at the Capitol January 14th, 8 am - 4 pm. Lenard Long provided a flyer to include with the display on Lake Cascade Cyanobacteria issues facing the region.
5. Agency updates – NRCS-Scott Henderson did not attend January meeting but is scheduled for February. No other agencies attended.

UNFINISHED BUSINESS:

1. Durena Farr reported that the FY20 VSWCD Performance report was submitted December 18th (report is due to commission annually on December 20th), with Certification page signed by chairman Art Troutner. Printed copies were provided to each of the Valley Co. Commissioners and County Clerk Doug Miller. FY20 performance report also provided to Alisson Hatzenbuhler and Lenard Long at the meeting.
2. Ralph Thier reviewed with the board his notes on the IASCD Annual Convention 11/12-14 (written report emailed to supervisors) and the NRCS Local Work Group meeting 11/21 (written report emailed to supervisors).
3. Ralph Thier reported on the status of Conservation Districts sign-on letter for District 8 Legislators. Districts within Legislative District 8 include Valley, Gem, Squaw, Lemhi and Custer. Ralph had one remaining signature to obtain from Custer SWCD Chairman, Ben O'Neal and then Durena is to mail to each Senator Thayn, Representative Moon and Representative Gestrin strongly urging an increased appropriation to the ISWCC and for ISWCC to deliver to the districts the authorized 2:1 match funding. 1.307:1 was allocated by ISWCC to conservation districts for FY20. It was agreed that John would also be provided a copy to take to the Legislative Social at the Capitol January 13th.
4. **Action Item:** Ralph Thier moved to approve draft letter to congressional delegation regarding NRCS consolidation to be sent with cover letter on VSWCD letterhead. John seconded. It was discussed that the letter could be additionally be emailed to congressional delegation. Vote was called and motion carried.
5. Durena distributed and emailed Summit Planning Committee participants contact list, DEQ Lance Holloway's suggested NFPR Confluence name change request email. With four committee members present, January 7th s and 14th were selected as potential first meeting dates, 10:00 a.m. to allow for driving from McCall to VSWCD office in Cascade. Durena will send email to all committee members and ask for "reply to all" so committee can work out the initial date with one another.
6. Board affirmed that unfinished business referenced in Ralph Thiers email of November 30th 2019 was reviewed at December 5th board meeting item by item and found documentation, action taken or no action taken to be satisfactory.

FINANCIAL Action Items:

1. **Action Item:** John moved to accept and file for December 31, 2019 Treasurers report for General account and 319 account; Printing capabilities were not available at the time of the meeting for the LGIP statement; monthly fiscal year to date Profit & Loss Statement, and FY20 budget review. State IT, Nik Lewis is working on re-establishing printing capabilities from main computer and wi-fi printing from laptop. The motion to accept and file will be carried forward to the February agenda after review of December 31 reports.
2. Durena informed the board that the claim she submitted 12/18/19 for Valley County FY20 Cash Contribution to the District had been received and deposited with required deposit copies filed for the FY21 match funding report. Because of the early board meeting date, December bank statements were not yet available, therefore QuickBooks bank reconciliations had not been completed at the time of the meeting.
3. **Action Item:** Paul moved to distribute annual Supervisor checks for 2019 board meeting mileage reimbursements totaling \$917.56. Ralph seconded and checks were distributed at the meeting with Justin Florence's to be mailed.
4. **Action Item:** Ralph moved to reimburse costs for one supervisor and one administrator to attend Legislative Social and District Display Day at the State Capitol. John seconded and the motion carried.

319 PROJECT UPDATES:

1. The Subgrant S554 Final Report Review with Loretta has been moved to February board meeting.
2. Durena reminded board of upcoming 319 Grant opportunity for Agricultural producers only that would tie in with Lake Cascade HAB concerns, providing funds for produces for riparian fencing and off-site waterers along Pine Lakes Ranch to Arling corridor.

Valley County P & Z: VSWCD Board had no resource concerns for the P&Z hearing January 9, 2020 6:00 p.m. No written comments were submitted. It was noted the P&Z decision on CUP 19-32 Knife River Asphalt had been appealed.

1. CUP 19-31 Daugherty Excavation
2. CUP 19-36 Post Well Drilling

Ordinance Amendment worksession January 7, 2020 at 6:00 p.m.

3. Ordinance Amendment – Accessory Dwelling Unit
4. Ordinance Amendment – Recreational Vehicle Campground
5. Ordinance Amendment – Short Term Rental
6. Facts and Conclusions – Action Items:
 - a. CUP 19-32 Knife River Asphalt & Concrete Plant
 - b. CUP19-33 Gebhards Subdivision
 - c. CUP 19-34 No Business Lodge
 - d. CUP 19-35 Lake Fork Landing Preliminary Plat

Administrative: Copies of annual employee review forms were provided to John Lillehaug for Ralph Thier. No 2019 review date has been set.

Date Reminders Recap:

- *January 7th or 14th Summit Planning Committee meeting*
- *January 10th NACD Urban Agriculture Grant due*
- *February 6th Board Meeting*
- ***TBD by committee, NFPR Watershed Summit, summer monitoring results presented by DEQ Chase Cusack, HABs and health advisories question and answer session.*
- *January 13 4:30-6 pm Legislative Social and January 14 8am-4 pm District Display Day*
- *February 25th Division III Spring Meeting, Weiser SCD (Fall minutes "Districts Represented" corrected to include Valley SWCD*
- *March 31st 5-yr and Annual Plan due; Request for Assistance due*

Meeting adjourned at 11:20 a.m.

Chairman: _____ **Date** _____
Minutes prepared by Durena Farr, District Manager