**STEERING COMMITTEE MEETING #5 MINUTES**A logo of a river

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North Fork Payette River Watershed Coalition – A VSWCD Initiative

USBR WaterSMART Cooperative Watershed Management Grant

“To mobilize a diverse group of North Fork Payette River Watershed stakeholders to identify watershed challenges, develop Watershed Restoration Plan and identify funding sources for plan implementation.”

**Date/Time:** November 30, 2023| 9 a.m. – 11:00 a.m. **Location:** VSWCD Office & Zoom  
**Purpose:** Identifying agency meetings to share coalition kickoff dates, create frame for kickoff meetings, identify community leads and stakeholder group leads.

**Steering Committee:**

-Art Troutner – VSWCD Board Chairman

-John Lillehaug – VSWCD Board Treasurer

-Bill Leaf – VSWCD Board Supervisor

-Colt Brown – VSWCD Board Supervisor

-Judy Anderson – VSWCD Board Supervisor

-Lenard Long – VSWCD Associate Supervisor

-Durena Fall - FPAC-NRCS, ID VSWCD District Manager

-Maureen Pepper - FPAC-NRCS, ID

-Danielle Terhaar – ID DEQ

-David Nichols – SISU. Facilitator for the Boise Forest Coalition

-Kara Utter -- Dynamic Visions GIS

-Ken Roberts – Valley County Planning and Zoning Commision, Ag producer

-Maureen Pepper - FPAC-NRCS, ID

-McKenzie Kraemer -- [Micael McKenzie Inc Creative](https://micaelmckenzieinc.com/)

-Melissa D Jayo – USBR

-Thomas Tidwell - BPLWQC

-Dave Bingaman – Valley Recreation Planner

-Judy Nissula – Mayor of Cascade

-Daina Aguas – NFPRWC Admin

-Julie Manning - Sawtooth Law Group, LLC, j4manning@yahoo.com

**Agenda:**

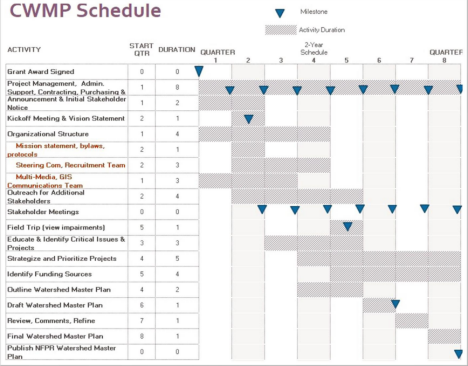
1. **Discussion Items**
   1. Durena Farr explained that there will be three regional kickoff meetings: **January 11th for Donnelly, January 17 for Cascade, and January 24th for McCall.** This format provides better interaction and networking opportunities. **An all-region meeting will take place in February 15**.
      * + Lenard Long described the format of these meetings: begin with light food and drinks, feature a watershed photo slideshow, allow people to participate in an informal discussion about the Coalition mission and state of the watershed, host a Q&A with experts, and then finish with chile and cornbread and socializing.
        + These regional kickoffs are meant to give a brief introduction to the Coalition. They are also a listening session.
        + David Nichols drafted goals for the regional kickoff meetings: increase awareness of coalition, interactive map presentation, generate more attendance for later meetings, answer questions and concerns
        + The steering committee members need to attend the following agency meetings and bring up coalition announcements:
        + **Lenard Long: Horizons, Planning and Zoning, Friends of Lake Cascade, Fish and Game, Trout Unlimited**
        + **McKenzie Kraemer: McCall Area Chamber and email blast with social media, negotiating with Glass House for $200**
        + **Durena Farr: Cascade Area Chamber**
        + **Judy Anderson: McCall City Council, IDL**
        + **Tom Tidwell: Payette Land Trust, Boise Forest Service**
        + **Julie Manning: United Payette**
        + **Daina Aguas: Star News**
        + **Dani Terhaar: BPLWQC**
        + **Steering committee members should CC Daina Aguas, Durena Farr, and Julie Manning when they contact their respective groups.**
   2. Draft meeting agenda for regional kickoffs:
      1. Mixer (20 mins) with snacks and slideshow
      2. Presentation (50 mins) describe Coalition, purpose and goals, state of the watershed, show initial project list, get concerns and project ideas, introduce people to interactive map, Q&A,
      3. Mixer/Discussion (20 mins) to encourage people to sign up for working groups and encourage attendance for Feb 15 meeting which will dive deeper into watershed issues and solutions
         * Kickoff meetings should place heavy emphasis on why a healthy water is important to coalition membership(Maureen Pepper brought up food security, safe water, economics)
         * David Nichols mentioned that a smaller subgroup can tackle specifics of agenda options
         * Julie Manning brought up a concern that agenda items might lead down a rabbit hole and lose people. She recommended a subgroup of steering committee members that are trained to deal with the map while others help with paper/post-it note method. Kara’s email: [geoidinthesky@gmail.com](mailto:geoidinthesky@gmail.com) (reach out if you would like to learn how to use the interactive web map)
         * Regional facilitator ideas for the kickoff events: Donnelly -- David Nichols, McCall – Gary Thompson, Cascade -- ?
         * Lenard Long volunteered to help moderate Q&A sessions and present some material when needed
         * Durena Farr will write up a letter to give to cities (request for representatives at coalition meetings)
         * Judy Anderson brought up a popular concern among landowners: people want to know that technical help is available for watershed restoration projects. Maureen Pepper provided details about technical help that landowners can access.
         * McKenzie Kraemer will send an email for HOA contact access. Julie Manning brought up that HOAs should have uniform email list and specific language.
         * Kara Utter suggested looking into the impacts of major HOAs and emailing them separately with impacts.
   3. Identify community leads to get in contact with (fill out google form)
      * + Finalize leads for stakeholder groups:
        + Local Governments/Districts:
        + Agriculture/Water Users: Ken Roberts
        + Recreation Industry: Dave Bingaman
        + Educational Services: Daina Aguas and Durena Farr, Maureen Pepper has a lead
        + Citizens:
        + Forestry:
        + Water and Sewer: Judy
        + HOAs: Lenard Long
        + Julie Manning: McCall HOAs
   4. Kara explained the layout of the subbasin map that she created. Stakeholders can upload images, locations, descriptions, PDFs, affiliated agencies, etc. Steering committee members should try out entering data.
      * + Map link: <https://nfpayetteriverwc.maps.arcgis.com/apps/instant/sidebar/index.html?appid=d2c90b8e6a3349eca69e1848931ca91f>
        + Submit data to the map here: <https://survey123.arcgis.com/share/c1ad3de8fe0d481ca8f308eec9e33c3c>
        + This map is also useful for agencies to update their project locations and concerns.
        + This map will be used at the regional kickoff meetings to explain the interconnectedness of watersheds-Durena Farr.
        + Judy Anderson brought up the concept of citizens sharing watershed concerns without proposing project ideas and the group agreed that this is an important opportunity. QR codes are a good source to use here.
        + Melissa Jayo suggested that there is also a paper map/pin version for people that aren’t comfortable with technology.
        + Maureen Pepper expressed the need to loop NRCS funding opportunities to these potential project locations.
        + David Nichols suggested that the steering committee start a platform (parking lot) where steering committee members can put concerns/ideas/flagging points for coalition meetings.
2. **Unfinished Business**
   1. Continue refining stakeholder group leads
   2. Confirm MCs/facilitators for regional kickoff
3. **New Business**
   1. Social media goes out once per week. Daina Aguas and McKenzie Kraemer are taking ideas for social media outreach. McKenzie suggested that we pay to boost coalition ads.
   2. Fall/winter newsletter is coming out soon. This is a great opportunity to send out coalition updates and information.
4. **Steering Committee Assignment Recap**

**Contact points for Coalition updates:**

* **Lenard Long: Horizons, Planning and Zoning, Friends of Lake Cascade, Fish and Game, Trout Unlimited**
* **McKenzie Kraemer: McCall Area Chamber**
* **Durena Farr: Cascade Area Chamber**
* **Judy Anderson: McCall City Council, IDL**
* **Tom Tidwell: Payette Land Trust, Boise Forest Service**
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**Other Assignments:**

* **McKenzie Kraemer: help coordinate an email blast for regional kickoff meetings (plus social media), negotiate with Glass House for $200 on January 24 instead of $300**
* **Kara Utter:** **add a layer designated for “flagging areas of concern” into the interactive map**
* **Daina Aguas: create a document for steering committee members to input concerns, ideas, etc., send out HOA contact document, help out with email blast for stakeholders**
* **Durena Farr: send a letter to city councils that requests representatives at Coalition meetings**
* **Maureen Pepper: pursue lead for educational services group leader (local science teacher)**

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